

---

*BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY*

*WASHINGTON BOROUGH COUNCIL MINUTES*

*January 4, 2022*

---

The Re-Organization meeting of the Borough Council of Washington, Warren County, New Jersey was held via ZOOM live stream at 7:00 P.M.

Roll Call: Conry, Cox, Heinrich, Noone, Norris.

Also Present: Matthew Hall, Manager  
Laurie A. Barton, Borough Clerk  
Leslie Parikh, Attorney

Deputy Mayor Conry led everyone in the flag salute.

Deputy Mayor Conry read the following statement into record:

The requirements of the Open Public Meetings Law, P.L. 1975, Chapter 231 have been satisfied in that adequate notice of this meeting has been published and posted on the Boroughs website stating the time, place and purpose of the meeting as required by law.

**VACANCY**

A motion made by Noone and seconded by Conry to fill the unexpired vacancy left by Chelsea Duchemin; all were in favor with the exception of Cox voting no.

After hearing statements from candidates; Suzanne Marr, Sonia Ron and Chris Bauknight, motion made by Conry to nominate Sonia Ron; motion seconded by Noone.

Councilman Norris nominated Suzanne Marr; motion seconded by Cox.

Roll call vote for Sonia Ron nomination:

Roll Call: Conry, Heinrich, Noone.  
Ayes: 3 Nays: 2 (Cox and Norris)  
Motion passes.

Attorney Parikh administered the oath of office to Sonia Ron.

Discussions of the Mayors vacancy ensued. Attorney Parikh explained the procedure per recent case laws. A special meeting was suggested. It was agreed on January 12<sup>th</sup> at 7 P.M. to have a special meeting to discuss the vacancy of the mayor.

**NOMINATION OF DEPUTY MAYOR**

Heinrich nominated Ehtel Conry for Deputy Mayor; Noone seconded.

Cox nominated Norris for Deputy Mayor; no second was heard.

Roll call vote for Ethel Conry nomination:

Roll Call: Conry, Heinrich, Noone and Ron.  
Ayes: 4 Nays: 2 (Cox and Norris)  
Motion passes.

**RESOLUTIONS**

Motion made by Noone and seconded by Heinrich to adopt Resolution 2022-01

Roll Call: Conry, Heinrich, Noone, Norris and Ron.  
Ayes: 5 Nays: 1 (Cox)  
Motion passes.

**RESOLUTION 2022-01  
MEETING DATES  
OFFICIAL NEWSPAPERS**

**OPEN PUBLIC MEETINGS ACT**

**WHEREAS**, pursuant to the Open Public Meetings Act, P.L. 1975, C.231, the Borough of Washington is required to file and post certain notices of public meetings of the Common Council of the Borough of Washington; and

**WHEREAS**, among the obligations imposed upon the Borough of Washington is the obligation to file the said notices with the newspaper of general circulation circulating in the Borough of Washington; and

**WHEREAS**, a schedule of regular meetings must be prepared, posted and filed within (7) seven days of the date of the annual reorganization meeting of the Common Council.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Common Council of the Borough of Washington, County of Warren, State of New Jersey, that the **Express-Times Warren County Edition**, a newspaper published in the Town of Easton and circulated within Warren County, and the **Star Ledger** to which all notices of regular and special meetings of the Common Council shall be transmitted and be designated as the official newspapers of the Common Council, pursuant to the provisions of the Open Public Meetings Act, P.L. 1975 C. 231.

**BE IT FURTHER RESOLVED**, by the Authority aforesaid that a copy of the attached **Schedule of 2022 Regular Meetings** be furnished to any member of the public requesting same, as required by the Open Public Meeting Act.

**SCHEDULE OF 2022 REGULAR MEETINGS  
BOROUGH OF WASHINGTON, WARREN COUNTY, NEW JERSEY**

Pursuant to N.J.A.C. 5:39-1.5(e), the Council is required to amend its annual meeting notice. Council is having in-person council meetings and/or using the Zoom platform for these meetings.

Regular meetings start at 7:00 p.m.

Members of the public will be able to give public comment during relevant portions of the meetings. To email a public comment, please include your name and address, limit the email to 450 words and send it by 3:00 p.m. the day of the meeting to: [lbarton@washingtonboro-nj.org](mailto:lbarton@washingtonboro-nj.org). Subject to the same restrictions, written comments can also be mailed or hand-delivered to Borough Hall (100 Belvidere Ave, Washington, NJ 07882). The public can also comment during the livestream if invited by Council, by using Zoom's "raise hand" function.

Documents in connection with Council meetings and ZOOM call in information will be posted on the Borough website, [https://www.washingtonboro-nj.gov/council\\_agen\\_min.html](https://www.washingtonboro-nj.gov/council_agen_min.html), with the agenda.

### **Zoom Platform (unless noticed otherwise) 7:00 pm**

#### **REGULAR MEETINGS:**

January 4, 2022 (Reorganization Meeting)	**July 5, 2022
January 18, 2022	(One meeting in July)
February 1, 2022	**August 16, 2022
February 15, 2022	(One meeting in August)
March 1, 2022	September 6, 2022
March 15, 2022	September 20, 2022
April 5, 2022	October 4, 2022
April 19, 2022	October 18, 2022
May 3, 2022	**November 1, 2022
May 17, 2022	(One meeting in November)
**June 7, 2022	December 6, 2022
(One meeting in June)	December 20, 2022

Official Action May Be Taken

\*\* Indicates one meeting

Motion made by Heinrich and seconded by Noone to adopt Resolution 2022-02

Roll Call: Conry, Heinrich, Noone, Norris and Ron.

Ayes: 5 Nays: 1 (Cox)

Motion passes.

RESOLUTION 2022-02

RESOLUTION ADOPTING THE WARREN COUNTY  
MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

WHEREAS, Washington Borough, NJ, has experienced natural hazards that result in public safety hazards and damages to private and public property and;

WHEREAS, the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offer the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risks and;

WHEREAS, the New Jersey Office of Emergency Management has provided federal mitigation funds to support development of an updated mitigation plan and;

WHEREAS, a Multi-Jurisdictional Hazard Mitigation Plan has been developed by the County Department of Public Safety and Mitigation Planning Committee and;

WHEREAS, the Multi-Jurisdictional Hazard Mitigation Plan includes a prioritized list of mitigation actions including activities that, over time will help minimize and reduce safety threats and damage to private and public property and;

WHEREAS, the draft plan was provided to each participating jurisdiction through a website hosted by Michael Baker International, Inc. (Michael Baker), the contracted vendor assisting with the planning process. Links were also posted on the Department of Public Safety website so as to introduce the planning concept and to solicit questions and comments and to present the Plan and request comments, as required by law and;

NOW, THEREFORE BE IT RESOLVED by the Governing Body of Washington Borough:

1. The Warren County Multi-Jurisdictional Hazard Mitigation Plan, as submitted on September 14, 2021 by the Warren County Department of Public Safety to the New Jersey Office of Emergency Management and submitted on October 13, 2021 to the Federal Emergency Management Agency and subsequently approved by both agencies on November 5, 2021, be and is hereby adopted as an official plan of the County of Warren; with the required yearly updates and minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.
2. The (Washington Borough) departments identified in the Plan are hereby directed to further pursue potential or suggested implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the Plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Governing Body of Washington Borough, and this resolution shall not be interpreted so as to mandate any such appropriation.

4. The Washington Borough Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the New Jersey Office of Emergency Management. The status reports shall be submitted on a yearly basis by a predetermined date agree upon by all stakeholders.

BE IT FURTHER RESOLVED that the Clerk forward a certified true copy of this resolution to the Warren County Department of Public Safety,

PASSED by the Governing Body of the (Washington Borough), on this 4<sup>th</sup> day of January 2022.

Motion made by Heinrich and seconded by Noone to adopt Resolution 2022-03

Roll Call: Conry, Cox, Heinrich, Noone, Norris and Ron.  
Ayes: 6 Nays: 0  
Motion passes.

**RESOLUTION 2022-03  
RECOGNIZING AND CELEBRATING DIVERSITY THROUGHOUT 2022 IN THE  
BOROUGH OF WASHINGTON**

**WHEREAS**, the Borough of Washington takes great pride in its cultural and ethnic diversity; and

**WHEREAS**, the Borough recognizes that marginalized ethnic and cultural groups of Americans have endured hardships and injustices and commends the community for the continuous pursuit of overcoming those injustices and changing the course and nature of history; and

**WHEREAS**, we honor the prominent leaders and activists who have paved the way for equality and justice, calling our attention to the continued need to battle racism and to build an equitable society.

**THEREFORE, BE IT RESOLVED** that the Borough of Washington, declares and recognizes the following months and dates in 2022, and honors the contributions and sacrifices made in building pride in and educating all Americans, as well as many achievements and

contributions made by Americans of diverse cultural and ethnic backgrounds to our economic, cultural, spiritual, and political development:

## January 2022

Month-long observances:

- National Mentoring Month
- Poverty in America Awareness Month
- Slavery and Human Trafficking Awareness Month

Important D&I calendar dates:

- **January 1** – New Year's Day
- **January 4** – National Braille Day
- **January 7** – Christmas (Eastern Orthodox)
- **January 16** – World Religion Day
- **January 17** – Martin Luther King, Jr. Day
- **January 18** – Mahayana New Year (Buddhist)
- **January 24** – International Day of Education
- **January 26** – International Customs Day
- **January 27** – International Holocaust Remembrance Day

## February 2022

Month-long observances:

- American Heart Month
- Black History Month

Important D&I calendar dates:

- **February 1** – National Freedom Day
- **February 1** — Chinese New Year (Year of the Tiger)
- **February 4** — Rosa Parks Day
- **February 8** — Safer Internet Day
- **February 14** – Valentine's Day
- **February 15** – Nirvana Day (Buddhist)
- **February 15** – International Childhood Cancer Day
- **February 20** – World Day of Social Justice

## March 2022

Month-long observances:

- Developmental Disabilities Awareness Month
- Ethnic Equality Month
- Gender Equality Month
- Greek-American Heritage Month
- Irish-American Heritage Month
- National Women's History Month

Important D&I calendar dates:

- **March 1** – Mardi Gras
- **March 1** – Maha Shivarati (Hindu)
- **March 2** – Ash Wednesday
- **March 4** – Employee Appreciation Day
- **March 8** – International Women's Day
- **March 11** – Maha Shivarati (Hindu)
- **March 16-17** – Purim (Jewish)
- **March 17** – St. Patrick's Day
- **March 19** – Holi (Hindu)
- **March 21** – World Down Syndrome Day
- **March 21-22** – Naw-Ruz (Baha'i New Year)
- **March 25** – International Day of Remembrance of the Victims of Slavery and the Transatlantic Slave Trade
- **March 31** – International Transgender Day of Visibility

## April 2022

Month-long observances:

- Arab-American Heritage Month
- Autism Awareness Month
- Celebrate Diversity Month
- Earth Month
- National Child Abuse Prevention Month
- National Volunteer Month

Important D&I calendar dates:

- **April 2** – **Ramadan** begins (Muslim)
- **April 2** – World Autism Awareness Day

- **April 2** – Equal Pay Day
- **April 6** – National Tartan Day (Scottish)
- **April 10** – Palm Sunday (Christian)
- **April 15** – Good Friday (Christian)
- **April 15-23** – Passover (Jewish)
- **April 17** – Easter (Christian)
- **April 20** – Start of Rivdan (Baha'i)
- **April 22** – Earth Day
- **April 23** – National Day of Silence (LGBTQIAA+)
- **April 27-28** – Yom Hashoah (Jewish)
- **April 8** – Laylat al-Qadr (Muslim)
- **April 30** – Ramadan ends (Muslim)

; and

## May 2022

Month-long observances:

- ALS Awareness Month
- Haitian Heritage Month
- Indian Heritage Month
- Jewish-American Heritage Month
- Mental Health Month
- National Asian American and South Pacific Islander Heritage Month
- Older Americans Month
- South Asian American Heritage Month

Important D&I calendar dates:

- **May 3** – Eid al-Fitr (Muslim)
- **May 5** – Cinco de Mayo
- **May 17** – International Day Against Homophobia, Transphobia and Biphobia
- **May 21** – World Day for Cultural Diversity for Dialogue and Development
- **May 24** – Declaration of the Bab (Baha'i)
- **May 29** – Ascension of Baha'u'llah (Baha'i)
- **May 30** – Memorial Day

## June 2022

Month-long observances:

- Alzheimer’s and Brain Awareness Month
- Black Music Month
- National Caribbean American Heritage Month
- Pride Month (LGBTQIAA+)

Important D&I calendar dates:

- **June 8** — Race Unity Day
- **June 12** – Loving Day
- **June 19** – [Juneteenth](#)
- **June 20** – World Refugee Day
- **June 24** – Pride Day (LGBTQIAA+) (varies by city and country)

## July 2022

Month-long observances:

- French-American Heritage Month

Important D&I calendar dates:

- **July 4** – Independence Day (USA)
- **July 9** – Eid al-Adha (Muslim)
- **July 10** – Martyrdom of the Bab (Baha’i)
- **July 11** – World Populace Day
- **July 14** – Bastille Day
- **July 18** – International Nelson Mandela Day
- **July 24** – Pioneer Day (Mormon)
- **July 26** – National Disability Independence Day (commemorates the signing of the Americans With Disabilities Act)
- **July 30** – International Day of Friendship
- **July 30** – Hijri New Year (Muslim)

## August 2022

Month-long observances:

- National Civility Month

Important D&I calendar dates:

- **August 7** – Purple Heart Day
- **August 9** – International Day of the World’s Indigenous People
- **August 18-19** – Krishna Janmashtami (Hindu)
- **August 19** – World Humanitarian Day
- **August 21** – Senior Citizens Day
- **August 26** – Women’s Equality Day

## September 2022

Month-long observances:

- Hispanic Heritage Month

Important D&I calendar dates:

- **September 11** – Patriot Day (U.S.A.)
- **September 15** – International Day of Democracy
- **September 16** – Mexican Independence Day
- **September 21** – International Day of Peace
- **September 23** – National Native American Day
- **September 25** – Rosh Hashanah begins (Jewish)
- **September 26** – Navrati begins (Hindu)

## October 2022

Month-long observances:

- Filipino-American Heritage Month
- German-American Heritage Month
- Italian-American Heritage Month
- LGBTQ History Month
- Polish-American Heritage Month

Important D&I calendar dates:

- **October 5** – Yom Kippur (Jewish) (begins sundown October 4)
- **October 9** – Sukkot begins (Jewish)
- **October 11** – National Coming Out Day (LGBTQIAA+)
- **October 11** – National Indigenous Peoples’ Day (United States)

- **October 15** – White Cane Safety Day (Blind awareness)
- **October 17** – Spirit Day (LGBTQIAA+ anti-bullying)
- **October 20** – Sikh Holy Day (birth of Guru Granth)
- **October 24** – Diwali (Hindu)
- **October 25** – Birth of the Bab (Baha'i)
- **October 25** – Birth of Baha'u'llah (Baha'i)

## November 2022

Month-long observances:

- National Native American, American Indian, and Alaskan Native Heritage Month

Important D&I calendar dates:

- **November 1** – All Saints' Day (Roman Catholic)
  - **November 19** – International Men's Day
  - **November 20** – Transgender Day of Remembrance
  - **November 20** – Universal Children's Day (Human Rights, U.N.)
  - **November 26** – Day of the Covenant (Baha'i)
  - **November 28** – Ascension of Abdu'l-Baha (Baha'i)
- 

## December 2022

Month-long observances:

- HIV/AIDS Awareness Month
- Universal Human Rights Month

Important D&I calendar dates:

- **December 3** – International Day for People with Disabilities
- **December 9** – Genocide Prevention Day
- **December 10** – International Human Rights Day
- **December 18** – Hanukkah begins at sunset (Jewish)
- **December 21** – Yule Winter Solstice (Pagan)
- **December 25** – Christmas (Christian)
- **December 26** – Kwanzaa begins

**THEREFORE, BE IT FURTHER RESOLVED**, that we join other organizations throughout the state of New Jersey and this country to use this occasion to raise awareness of the hardships endured, celebrate the milestones that have been achieved, and continue the unrelenting pursuit of equality and justice for all.

Motion made by Heinrich and seconded by Noone to adopt Resolution 2022-04

Roll Call: Conry, Heinrich, Noone, Norris and Ron.  
Ayes: 5 Nays: 1 (Cox)  
Motion passes.

**RESOLUTION 2202-04**

**A RESOLUTION PROVIDING FOR TEMPORARY CURRENT  
FUND APPROPRIATIONS**

**WHEREAS**, N.J.S.A. 40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2022 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty days of January, 2022; and

**WHEREAS**, the total temporary appropriations in the 2022 budget, exclusive of any appropriations made for interest, and debt redemption charges, grants and capital improvements, is the sum of \$1,821,168.00 and

**WHEREAS**, 26.25% of the total appropriations in the 2021 Budget, exclusive of any appropriation made for interest and debt redemption charges, grants and capital improvements in said 2021 Budget is the sum of \$1,912,226.99

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations per the attached:

<b>TOTAL APPROPRIATIONS WITHIN 26.25% LIMITATION</b>	<b>\$1,821,168.00</b>
<b>TOTAL CAPITAL AND DEBT SERVICE</b>	<b>\$1,150,937.00</b>
<b>TOTAL ALL TEMPORARY APPROPRIATIONS:</b>	<b>\$2,972,105.00</b>

Motion made by Heinrich and seconded by Noone to adopt Resolution 2022-05

Roll Call: Conry, Cox, Heinrich, Noone, Norris and Ron.

Ayes: 6 Nays: 0

Motion passes.

**RESOLUTION 2022-05  
ESTABLISHING A CASH MANAGEMENT PLAN  
AND NAMING OFFICIAL CASH DEPOSITORIES**

**WHEREAS**, NJSA 40A: 5-14 mandates that a Governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state; and

**WHEREAS**, NJSA 40A: 5-15.1 amended by Chapter 148, P.L. 1997 established new requirements for the investment of public funds and adoption of a cash management plan for counties, municipalities and authorities; and

**WHEREAS**, the Borough Council of the Borough of Washington, County of Warren wish to comply with the above statutes;

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Washington, County of Warren adopts the following cash management plan, includes the official depositories for the Borough of Washington, County of Warren for the period January 1, 2022 through December 31, 2022.

**CASH MANAGEMENT PLAN OF THE  
BOROUGH OF WASHINGTON,  
COUNTY OF WARREN**

**I. STATEMENT OF PURPOSE**

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A: 5-14 in order to set forth the basis for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain public funds of the Borough of Washington, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its

availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

**II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN**

A. The plan is intended to cover all deposits and/or all investments of the funds of the Borough of Washington including but not limited to:

Current Fund  
Payroll Trust Fund  
Agency Account  
Sewer Utility Revenue Account  
Developers' Escrow Trust Funds  
Open Space Accounts  
General Capital Account  
Sewer Capital Account  
Solid Waste Accounts  
Regular Trust Accounts

**III. DESIGNATION OF OFFICIALS AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN**

The Chief Financial Officer (the "Designated Official") is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Borough of Washington are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such officials.

The Chief Financial Officer is further authorized to make interfund transfers between the Borough Funds as may be necessary from time to time. The Chief Financial Officer is authorized to make such transfers and/or any and all payments by wire transfer as necessary.

**IV. DESIGNATION OF DEPOSITORIES**

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

TD Bank

Bank of America  
PNC Bank  
Wells Fargo  
Investors Savings  
The Depository Trust Company  
Provident  
Peapack Gladstone Bank  
Money Market Investment Accounts and/or Certificates of Deposit  
Unity Bank

**All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section III above.**

**V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.**

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Borough of Washington referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official (s) referred to in Section III above.

Bank of America  
TD Bank  
MBIA-Class Management Unit Trust  
NJ ARM Program  
NJ Cash Management Fund  
PNC Bank  
Valley National Bank  
Millington Savings Bank  
Provident  
The Depository Trust Company  
Investors Savings  
Wells Fargo  
Peapack Gladstone Bank  
Unity Bank

**VI. AUTHORIZED INVESTMENTS**

Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of the school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L.1977, ch. 281 (C.52: 18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
  - (a) The underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a:
  - (b) The custody of collateral is transferred to a third party;
  - (c) The maturity of the agreement is not more than 30 days;
  - (d) The underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17: 19-41); and
  - (e) A master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “governmental money market mutual fund” and “local government investment pool” shall have the following definitions:

#### Government Money Market Mutual Fund

An investment company or investment trust:

- (a) Which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 USC sec. 80a-1 et seq., and operated in accordance with 17 CFR sec. 270.2a-7.
- (b) The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec 270.2a-7

and repurchase agreements that are collateralized by such U.S. Government securities; and

- (c) Which has:
- (1) Attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
  - (2) Retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,” 15 U.S.C. sec 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

### Local Government Investment Pool

An investment pool:

- (a) Which is managed in accordance with 17 C.F.R. sec 270.2a-7;
- (b) Which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) Which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) Which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52: 14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investment;
- (e) Which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected at the time of interest rate adjustment, to have a market value that approximates their par value, or net asset value; and
- (f) Which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management fund, or through the use of a National or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C49: 3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in the U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government Securities.

**VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN.**

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of Washington, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Washington to assure that there is no unauthorized use of the funds or the Permitted Investments that involve Securities shall be executed by a “delivery versus payment” method to insure that such Permitted Investments are either received by the Borough of Washington or by a third party custodian prior to or upon the release of the Borough of Washington’s funds.

To assure that all parties with whom the Borough of Washington deals either by way of Deposits or Permitted Investments are aware of the authority and the limits sets forth in the Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s)

**REPORTING REQUIREMENTS**

At the public meeting of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Borough of Washington a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough of Washington as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.

- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough of Washington.

**VIII. TERM OF THE PLAN**

This plan shall be effective January 1, 2022 through December 31, 2022. The Plan may be amended from time to time as necessary.

To the extent that any amendment is adopted by the Borough Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

Motion made by Heinrich and seconded by Noone to adopt Resolution 2022-06

Roll Call: Conry, Cox, Heinrich, Noone, Norris and Ron.

Ayes: 6 Nays: 0

Motion passes.

**IX. RESOLUTION 2022-06**

**A RESOLUTION PROVIDING FOR TEMPORARY SOLID WASTE FUND APPROPRIATIONS**

**WHEREAS**, N.J.S.A. 40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2022 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty days of January, 2022; and

**WHEREAS**, the total temporary appropriations in the 2022 budget, exclusive of any appropriations made for interest, and debt redemption charges, grants and capital improvements, is the sum of \$132,542.00.00; and

**WHEREAS**, 26.25% of the total appropriations in the 2021 Budget, exclusive of any appropriation made for interest and debt redemption charges, grants and capital improvements in said 2021 Budget is the sum of \$139,169.10;

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations per the attached:

<b>TOTAL APPROPRIATIONS WITHIN 26.25% LIMITATION</b>	<b>\$132,542.00</b>
<b>TOTAL CAPITAL AND DEBT SERVICE</b>	<b>\$0.00</b>
<b>TOTAL ALL TEMPORARY APPROPRIATIONS:</b>	<b>\$132,542.00</b>

Motion made by Noone and seconded by Heinrich to adopt Resolution 2022-07

Roll Call: Conry, Cox, Heinrich, Noone, Norris and Ron.  
 Ayes: 6 Nays: 0  
 Motion passes.

**X. RESOLUTION 2022-07**

**A RESOLUTION PROVIDING FOR TEMPORARY SEWER UTILITY APPROPRIATIONS**

**WHEREAS**, N.J.S.A. 40A: 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2022 Budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty days of January, 2022; and

**WHEREAS**, the total temporary appropriations in the 2022 sewer utility budget, exclusive of any appropriations made for interest, and debt redemption charges, grants and capital improvements, is the sum of \$624,000.00; and

**WHEREAS**, 26.25% of the total appropriations in the 2021 Budget, exclusive of any appropriation made for interest and debt redemption charges, grants and capital improvements in said 2021 Budget is the sum of \$655,200.00

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Washington, in the County of Warren, State of New Jersey do hereby make the following temporary appropriations per the attached:

<b>TOTAL APPROPRIATIONS WITHIN 26.25% LIMITATION</b>	<b>\$624,000.00</b>
<b>DEBT SERVICE</b>	<b>\$ 56,512.00</b>
<b>TOTAL ALL TEMPORARY APPROPRIATIONS:</b>	<b>\$680,512.00</b>

Motion made by Henrich and seconded by Norris to adopt Resolution 2022-08

Roll Call: Conry, Cox, Heinrich, Noone, Norris and Ron.  
 Ayes: 6 Nays: 0  
 Motion passes.

**RESOLUTION 2022-08**

**RESOLUTION AUTHORIZING 2022 PROFESSIONAL SERVICES CONTRACT WITH HAWKINS, DELAFIELD & WOOD FOR MUNICIPAL BOND ATTORNEY SERVICES**

**WHEREAS**, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one (1) year or at the discretion of the Borough Council; and

**WHEREAS**, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of the 2022 adopted budget amount, excluding any escrow related services and;

**WHEREAS**, Hawkins, Delafield & Wood has completed and submitted a Business Entity Disclosure Certification which certifies that Hawkins, Delafield & Wood has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit Hawkins, Delafield & Wood from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by Hawkins, Delafield & Wood; and

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Washington to enter into a contract with Hawkins, Delafield & Wood as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and Hawkins, Delafield & Wood

Motion made by Heinrich and seconded by Noone to adopt Resolution 2022-09

Roll Call: Conry, Heinrich, Noone, Norris and Ron.

Ayes: 5 Nays: 1 (Cox)  
Motion passes.

**RESOLUTION 2022-09**

**RESOLUTION AUTHORIZING 2022 PROFESSIONAL SERVICES CONTRACT WITH  
GEBHARDT & KIEFER FOR MUNICIPAL ATTORNEY SERVICES**

**WHEREAS**, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one (1) year or at the discretion of the Borough Council; and

**WHEREAS**, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of the 2022 adopted budget amount, excluding any escrow related services and;

**WHEREAS**, Richard P. Cushing has completed and submitted a Business Entity Disclosure Certification which certifies that Gebhardt & Kiefer has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit Gebhardt & Kiefer from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by Gebhardt & Kiefer Law Offices

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Washington to enter into a contract with Gebhardt & Kiefer Law Offices as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and Gebhardt & Kiefer Law Offices

Motion made by Heinrich and seconded by Noone to adopt Resolution 2022-10

Roll Call: Conry, Cox, Heinrich, Noone, Norris and Ron.  
Ayes: 6 Nays: 0  
Motion passes.

## **RESOLUTION 2022-10**

### **RESOLUTION AUTHORIZING 2022 PROFESSIONAL SERVICES CONTRACT WITH WIELKOTZ, & COMPANY FOR MUNICIPAL AUDITING SERVICES**

**WHEREAS**, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Auditing Service as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one (1) year or at the discretion of the Borough Council; and

**WHEREAS**, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of the 2022 adopted budget amount, excluding any escrow related services and;

**WHEREAS**, Wielkocz, & Co. has completed and submitted a Business Entity Disclosure Certification which certifies that Wielkocz, & Co. has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit Wielkocz, & Co. from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by Wielkocz, & Co.

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Washington to enter into a contract with Wielkocz, & Co. as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and Wielkocz, & Co.

Motion made by Norris and seconded by Heinrich to adopt Resolution 2022-11

Roll Call: Conry, Cox, Heinrich, Noone, Norris and Ron.

Ayes: 6 Nays: 0

Motion passes.

### **RESOLUTION 2022-11**

#### **RESOLUTION AUTHORIZING 2022 PROFESSIONAL SERVICES CONTRACT WITH (HGA) HEYER GRIEL & ASSOCIATES PROFESSIONAL SERVICE FOR GENERAL MUNICIPAL PLANNING CONSULTANTS**

**WHEREAS**, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one (1) year or at the discretion of the Borough Council; and

**WHEREAS**, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of the 2022 adopted budget amount, excluding any escrow related services and;

**WHEREAS**, (HGA) Heyer Gruel & Associates has completed and submitted a Business Entity Disclosure Certification which certifies that has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit (HGA) Heyer Gruel & Associates from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by HGA Associates Planning Consultants

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Washington to enter into a contract with (HGA) Heyer Gruel & Associates as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and (HGA) Heyer Gruel & Associates

Motion made by Norris and seconded by Noone to adopt Resolution 2022-12

Roll Call: Conry, Cox, Heinrich, Noone, Norris and Ron.

Ayes: 6 Nays: 0

Motion passes.

### **RESOLUTION 2022-12**

#### **RESOLUTION AUTHORIZING 2022 PROFESSIONAL SERVICES CONTRACT WITH (HGA) HEYER GRUEL & ASSOCIATES PROFESSIONAL SERVICE FOR MUNICIPAL PLANNING CONSULTANTS FOR THE BOROUGH AFFORDABLE HOUSING**

**WHEREAS**, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Planning Consultants as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one (1) year or at the discretion of the Borough Council; and

**WHEREAS**, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a *not-to-exceed* amount of the 2022 adopted budget amount, excluding any escrow related services and;

**WHEREAS**, (HGA) Heyer Gruel & Associates has completed and submitted a Business Entity Disclosure Certification which certifies that has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit (HGA) Heyer Gruel & Associates from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by (HGA) Heyer Gruel & Associates.

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Washington to enter into a contract with (HGA) Heyer Gruel & Associates as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and (HGA) Heyer Gruel & Associates.

Motion made by Noone and seconded by Heinrich to adopt Resolution 2022-13

Roll Call: Conry, Cox, Heinrich, Noone, Norris and Ron.

Ayes: 6 Nays: 0

Motion passes.

**RESOLUTION 2022-13**  
**APPOINTMENT OF QUALIFIED PURCHASING AGENT ROSE WITT AS PUBLIC**  
**AGENCY COMPLIANCE OFFICER**

**WHEREAS**, N.J.A.C. 17:27-1.1 provides that no public works contracts can be awarded nor any monies paid until the prospective contractor has agreed to contract performance which complies with an approved affirmative action program; and

**WHEREAS**, N.J.A.C 17:27-3.5 provides that each public agency shall designate an officer or employee to serve as its public agency compliance officer.

**WHEREAS**, The Borough of Washington has appointed a Qualified Purchasing Agent and hereby appoints the Public Agency Compliance Officers to be Rose Witt

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Washington, County of Warren State of New Jersey that the Qualified Purchasing Agent Rose Witt be appointed as the Public Agency Compliance Officer.

Motion made by Noone and seconded by Heinrich to adopt Resolution 2022-14

Roll Call: Conry, Heinrich, Noone, Norris and Ron.

Ayes: 5 Nays: 1 (Cox)

Motion passes.

**RESOLUTION 2022-14**  
**RESOLUTION APPOINTING MATTHEW C. HALL AND SUSAN TURNER AS**  
**MUNICIPAL RECYCLING COORDINATOR/CLEAN COMMUNITIES**  
**COORDINATOR AND DEPUTY MUNICIPAL RECYCLING**  
**COORDINATOR/DEPUTY CLEAN COMMUNITIES' COORDINATOR,**  
**RESPECTIVELY**

**WHEREAS**, pursuant to N.J.S.A. 13:1E et. seq, all municipalities must designate a Municipal Recycling Coordinator as well as a Clean Communities Coordinator; and

**WHEREAS**, N.J.S.A. 13:1E also provides for a Deputy Municipal Recycling Coordinator, and Deputy Clean Communities Coordinator to be appointed; and

**WHEREAS**, the foregoing appointments shall be for one (1) calendar year, expiring on December 31<sup>st</sup> of each year; and

**WHEREAS**, the administration of these programs beautifies the Borough, educate the public about proper recycling and solid waste disposal practices, and provide much needed revenue to the Borough via Clean Communities and Recycling Tonnage Grants; and

**WHEREAS**, Matthew C. Hall serves as the appointed Borough of Washington representative to the Warren County Solid Waste Advisory Council; and

**WHEREAS**, Susan Turner assists Matthew C. Hall in the administration of Clean Communities programs, Recycling Tonnage Grant reporting, and all other matters related to solid waste disposal and recycling, including, but not limited to, education, awareness, and reporting;

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Washington, County of Warren, State of New Jersey that Matthew C. Hall be appointed Clean Communities Coordinator and Municipal Recycling Coordinator through December 31, 2022.

**BE IT FURTHER RESOLVED**, by the Mayor and Council of the Borough of Washington, County of Warren, State of New Jersey that Susan Turner be appointed Deputy Clean Communities Coordinator and Deputy Municipal Recycling Coordinator through December 31, 2022.

Motion made by Heinrich and seconded by Noone to adopt Resolution 2022-15

Roll Call: Conry, Cox, Heinrich, Noone, Norris and Ron.

Ayes: 6 Nays: 0

Motion passes.

**RESOLUTION 2022-15**  
**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE**

**UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION**  
**“Enforcement Guidance on the Consideration of Arrest and Conviction Records in**  
**Employment Decisions Under Title VII of the Civil Rights Act of 1964”**

FORM OF RESOLUTION

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the *Borough Council* of the *Borough of Washington*, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Motion made by Noone and seconded by Heinrich to adopt Resolution 2022-16

Roll Call: Conry, Heinrich, Noone, Norris and Ron.  
Ayes: 5 Nays: 1 (Cox)  
Motion passes.

**RESOLUTION 2022-16**  
**INTEREST RATES- TAXES**  
**N.J.S.A. 54:4-67:39**

**WHEREAS**, municipal charges; namely taxes are payable in quarterly installments on **February 1<sup>st</sup>, May 1<sup>st</sup>, August 1<sup>st</sup> and November 1<sup>st</sup>** in each year, and installments become delinquent if not paid on or before those dates.

**BE IT THEREFORE RESOLVED**, that Council does hereby authorize an interest charge not to exceed eight (8%) percent per annum on the first \$1,500.00 of the delinquency and eighteen (18%) percent per annum on any amount in excess of \$1,500.00 upon all delinquent

installments; and

**BE IT ALSO RESOLVED**, that Council does hereby authorize a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year. The penalty so fixed shall not exceed six (6) percent of the amount of the delinquency; and

**BE IT ALSO RESOLVED**, that the Tax Collector authorized to cancel any balance under \$10; and

**BE IT FURTHER RESOLVED**, that any installments received after the expiration of the grace period, and such grace period shall be the period starting with the second day and ending on the ten (10<sup>th</sup>) day of the month in which taxes are due, shall bear interest at the applicable interest rate from the original due date.

**BE IT FURTHER RESOLVED**, that the Tax Collector of the Borough of Washington is hereby authorized to conduct the annual sale of delinquent municipal charges; namely taxes for the Calendar Year of 2022.

Motion made by Heinrich and seconded by Noone to adopt Resolution 2022-17

Roll Call: Conry, Heinrich, Noone, Norris and Ron.

Ayes: 5 Nays: 1 (Cox)

Motion passes.

### **RESOLUTION 2022-17**

#### **RESOLUTION AUTHORIZING 2022 PROFESSIONAL SERVICES CONTRACT WITH CP ENGINEERS NJ LLC FOR MUNICIPAL WASTEWATER ENGINEERING SERVICES**

**WHEREAS**, the Borough Council of the Borough of Washington has a need to contract the services of Engineering Services for Wastewater as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one (1) year or at the discretion of the Borough Council; and

**WHEREAS**, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of the 2021 adopted budget amount, excluding any escrow related services and;

**WHEREAS**, CP Engineers NJ, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that CP Engineers NJ, LLC has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit CP Engineers NJ, LLC from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by CP Engineers NJ, LLC

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Washington to enter into a contract with CP Engineers NJ, LLC as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and CP Engineers NJ, LLC

Motion made by Heinrich and seconded by Norris to adopt Resolution 2022-18

Roll Call: Conry, Heinrich, Noone, Norris and Ron.  
Ayes: 5 Nays: 1 (Cox)  
Motion passes.

### **RESOLUTION 2022-18**

#### **RESOLUTION AUTHORIZING 2022 PROFESSIONAL SERVICES CONTRACT WITH FINELLI CONSULTING ENGINEERS FOR GENERAL MUNICIPAL ENGINEERING SERVICES**

**WHEREAS**, the Borough Council of the Borough of Washington has a need to contract the services of a Municipal Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one (1) year or at the discretion of the Borough Council; and

**WHEREAS**, Finelli Consulting Engineers has completed and submitted a Business Entity Disclosure Certification which certifies that Finelli Consulting Engineers has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit Finelli Consulting Engineers from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by Finelli Consulting Engineers

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Washington to enter into a contract with Finelli Consulting Engineers as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and Finelli Consulting Engineers

Motion made by Heinrich and seconded by Noone to adopt Resolution 2022-19

Roll Call: Conry, Cox, Heinrich, Noone, Norris and Ron.  
Ayes: 6 Nays: 0  
Motion passes.

### **RESOLUTION 2022-19**

#### **RESOLUTION AUTHORIZING 2022 PROFESSIONAL SERVICES CONTRACT WITH RICHARD CONLEY FOR TAX APPEAL ATTORNEY SERVICES**

**WHEREAS**, the Borough Council of the Borough of Washington has a need to contract the services of a Tax Appeal Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, the Purchasing Agent has certified that the costs of this contract may or will exceed \$17,500; and

**WHEREAS**, the anticipated term of this contract is one (1) year or at the discretion of the Borough Council; and

**WHEREAS**, for budgetary purposes, the Borough Council of the Borough of Washington would like to have this contract reflect a not to exceed amount of the 2022 adopted budget amount, excluding any escrow related services and;

**WHEREAS**, Richard M. Conley, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Richard M. Conley, LLC has not made any reportable contributions to a political or candidate committee in the Borough of Washington in the previous one year, and that the contract will prohibit Richard M. Conley, LLC from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Chief Financial Officer will certify to the Borough Clerk the availability of funds on an as-needed basis at the time when the Borough needs the services provided by Richard M. Conley, LLC.

**NOW THEREFORE, BE IT RESOLVED** that the Borough Council of the Borough of Washington to enter into a contract with Richard M. Conley, LLC as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

**BE IT FURTHER RESOLVED** that notice of this appointment will be published as required by law within ten days of the passage of this resolution; and

**BE IT FURTHER RESOLVED**, that copies of this resolution be forwarded to the Chief Financial Officer and Richard M. Conley, LLC.

Motion made by Heinrich and seconded by Noone to adopt Resolution 2022-20

Roll Call: Conry, Heinrich, Noone, Norris and Ron.

Ayes: 5 Nays: 1 (Cox)

Motion passes.

#### **RESOLUTION 2022-20**

#### **RESOLUTION OF THE BOROUGH OF WASHINGTON APPOINTING MEMBERS TO THE LOCAL EMERGENCY PLANNING COUNCIL (LEPC)**

**WHEREAS**, pursuant to **N.J.S.A. App. A:9-33 et seq.** (Chapter 251 P.L. 1942, as amended by Chapter 438, P.L. 1953) each municipality shall appoint a Local Emergency Planning Council (LEPC); and

**WHEREAS**, the local Office of Emergency Management Coordinator shall serve as Chairman of the aforesaid Council; and

**BE IT RESOLVED** by the Borough Council of the Borough of Washington that the following individuals are hereby appointed to the Local Emergency Planning Council for the year 2022:

- Matthew C. Hall, Borough of Washington Deputy OEM Coordinator ( Chair)
- Chris Jones, Washington Township Chief of Police
- Jonathan James, Borough of Washington Department of Public Works Supervisor
- Kevin Shoudt, Borough of Washington Wastewater Treatment Plant Project Manager
- Dirk Higgins, Borough of Washington OEM Coordinator
- Josh DeVoe Borough of Washington Fire Chief
- Matthew Lopez, Borough of Washington Fire Official

**BE IT FURTHER RESOLVED** that the Local Emergency Planning Council meetings will coincide with regular quarterly staff meetings of the Borough of Washington.

## **COUNCIL REMARKS**

Councilman Norris gave the following remarks:

- Welcomed Sonia Ron to the Council.
- Apologized from last meeting regarding yelling and anger over disagreements.
- Wished everyone a Happy New Year.

Councilwoman Cox gave the following remarks:

- Hoped that everyone had a safe New Year
- Congratulated the folks that were brought on council and for Ethels reappointment.
- If there are a lot of people on, hope they see what is going on.
- Appreciate what everyone has to do on council and hope that everyone is open minded enough and not have your own agenda, work for the people of the borough.

Councilman Heinrich gave the following remarks:

- Welcomed Sonia Ron.
- Congratulated Ethel Conry.
- Happy New Year to everyone and asked that everyone work together.

Councilwoman Noone gave the following remarks:

- Wished everyone a Happy New Year.
- Welcomed Sonia Ron and looks forward to working with her.
- Looking forward to everyone cooperating on council, there's a lot of important work to be done. Asked that everyone be patient with one another.
- Heart goes out to everyone getting sick with huge hospitalizations in New Jersey.
- If anyone is having issues, anxiety and if they need anything, to please reach out.
- Thanked the professionals and staff that are working hard.

Councilwoman Ron gave the following remarks:

- Wished everyone a Happy New Year.
- Looks forward to working with everyone and work together for what's best for the community.

Deputy Mayor Conry gave the following remarks:

- Asked that if everyone can agree to disagree, we all not going to be agreeable.
- Apologized to Norris, didn't hear him from last meeting.
- Stated that she is not trying to offend anyone and that we are beating everyone up for no reason.
- Thanked the staff and professionals
- Wished everyone a Happy New Year.
- 

## **PUBLIC COMMENT**

No public comment

**ADJOURN**

Hearing no further business to come before Council, motion made by Cox and seconded by Heinrich to adjourn the meeting at 8:19 PM, all were in favor.

Laurie A. Barton, RMC  
Borough Clerk